

Report Name: *Initial Eligibility Timeline Report*

Purpose: To review the Initial Eligibility Timeline for individuals or a group of students with a completed Notice and Consent for Assessment Form.

Includes: *Student Name; Local ID; Date of Birth; Residence County; Residence School; Service County; Service School; IEP Date; IEP In Effect Date; Referral Date Parent Consent For Assessment Date; Evaluation Results Shared No Later Than Date-(up to 90 days from referral or 60 days from parent consent); Assessment Ordered; Form Completed On Date.*



Tip: The search will only yield results for resident and service schools to which the user is assigned.



Note: If the service county and school, as well as, the Resident County and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of Service County. Selecting the service county will produce a report of students within the selected county regardless of Resident County.

1. Choose the **Reports** button from any screen in the Maryland Online IEP.
2. Next, from the list of available reports, click on **Initial Eligibility Timeline Report (Requires Notice and Consent for Assessment Form)** link.
3. Then, choose which of the available criteria will be used to filter the report.



Note: A resident county must be chosen to select a resident school (along with a designation of private or public), the same applies when choosing a service county and school. A grade can be chosen independent of resident county/school or service county/school.

Initial Eligibility Timeline Report (Requires Notice and Consent for Assessment Form)

Residence County
Training County

Residence School
 Public Private
Public Schools
Training High

Service County

Grade

Get Students

Select All

Clear All

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Art Black | <input checked="" type="checkbox"/> Art P Black | <input type="checkbox"/> Barry Bonds |
| <input type="checkbox"/> Brian Trainer | <input type="checkbox"/> Holly Berry | <input type="checkbox"/> Holly Crawford-18 |
| <input type="checkbox"/> Holly Crawford-19 | <input type="checkbox"/> Holly Crawford-2 | <input type="checkbox"/> Holly Crawford-3 |
| <input type="checkbox"/> Holly Crawford-4 | <input type="checkbox"/> Holly Crawford-5 | <input type="checkbox"/> Holly Crawford-6 |
| <input type="checkbox"/> Holly Crawford-7 | <input type="checkbox"/> Holly Crawford-8 | <input type="checkbox"/> Holly Crawford-9 |
| <input type="checkbox"/> Jerry Garcia | <input type="checkbox"/> Kelly Sample | <input type="checkbox"/> MaryRose Cantena |
| <input type="checkbox"/> Micah Hacim | <input type="checkbox"/> Parker Brothers | <input type="checkbox"/> Rally Dog |
| <input type="checkbox"/> spider woman | <input type="checkbox"/> Teddy Bear | |

Run Report

- After the criteria are selected, a listing of students will appear below the Show Students button.



Note: Once all reporting criteria have been chosen, the user may choose to run the results by individual student or all students who meet the selected criteria.

- Choose which student or students will be included in the progress report by clicking on the square check box next to the desired student's name.
- Or to choose all students, click the **Select All** button.
- Click the **Run Report** button.

Initial Eligibility Timeline Report (Requires Notice and Consent for Assessment Form)

Resident County: Training County
 Resident School: Training High
 Service County: Any
 Service School: Any
 Grade: Any

STUDENT	SASID	LOCAL ID	CURRENT GRADE	DOB	RESIDENT COUNTY	RESIDENT SCHOOL	SERVICE COUNTY	SERVICE SCHOOL	IEP DATE	IEP IN EFFECT DATE	REFERRAL DATE	PARENT CONSENT FOR ASSESSMENT DATE	EVALUATION RESULTS SHARED NO LATER THAN DATE - (up to 90 days from referral or 60 days from parent consent)	ASSESSMENTS ORDERED	FORM COMPLETED ON DATE
Art Black	456123987		Grade 9	12/01/2002	Training County	Training High	Training County	Training High	02/13/2017		12/10/2011				01/01/2012
Art P Black	456123986		Grade 1	12/01/2002	Training County	Training High	Training County	Training High	01/01/2011		02/28/2014	03/14/2014	05/12/2014	Yes	03/14/2014

- The results can be viewed on screen, print or downloaded to a CSV file.