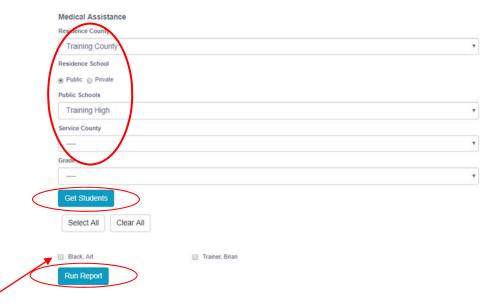
Report Name: Medical Assistance Report

Purpose: To review medical assistance data for individual students or a group of students receiving medical assistance.

Includes: Student Name; Local ID; Resident County; Resident School; Service County; Service School; Disability; Race; Current Grade; IEP Date; Gender; MA Number; MA Service Coordinator(s); Parent Signature

- 1. Choose the **Reports** button from any screen in the Maryland Online IEP.
- 2. Next, from the list of available reports, click on **Medical Assistance Report**.
- 3. Choose which of the available criteria will be used to filter the report.
- 4. The Medical Assistance Report can be filtered by Resident County/School, Service County/School and/or Grade.





Tip: Notice that the resident county/school fields no longer default to your resident county/school. The search will only yield results for resident and service schools to which the user is assigned.

5. Once criteria have been selected, click **Show Students** to view the names of the students that meet the selected criteria.



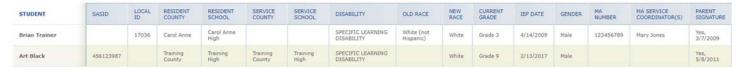
Note: If the service county and school, as well as, the Resident County and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of Service County. Selecting the service county will produce a report of students within the selected county regardless of Resident County.

- 6. Choose which student or students will be included in the Medical Assistance report by clicking on the square check box next to the desired student's name.
- 7. Or to choose all students, click the **Select All** button.
- 8. Next, click the Run Report button.

Medical Assistance Report

Medical Assistance

Resident County: Training County Resident School: Training High Service County: Any Service School: Any Grade: Any



The results can be viewed on screen, printed or downloaded to a CSV file (see Downloading to CSV).