

Hello and welcome to the Johns Hopkins University School of Education Student Services Presentation. Thank you so much for choosing the School of Education for your academic studies.

## Betsy Emery Director of Student Affairs

## 410-516-6027

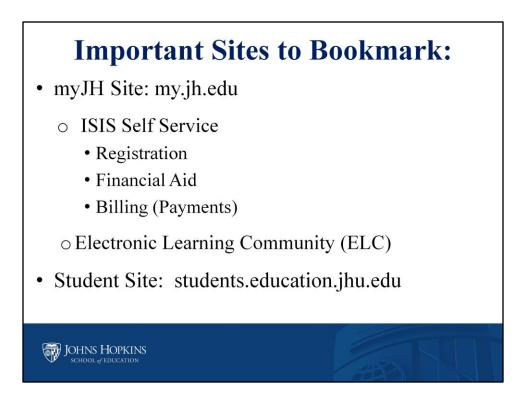
bemery@jhu.edu

3 campus locations:

- Homewood Campus Education Building
- Columbia Center
- Montgomery County Campus

JOHNS HOPKINS SCHOOL of EDUCATION

My name is Betsy Emery and I am the Director of Student Affairs at the School of Education or as we say, The S-O-E. Our school has three campus locations. One is in north Baltimore called the Homewood campus. That is where my office is located. And the other two locations are the Columbia Center and the Montgomery County Campus. If you ever have any questions about our services, please contact my office. My email address is <u>bemery@jhu.edu</u> and my phone number is 410-516-6027. I travel to our three campuses during the week, so email is the best form of communication to reach me. My hours are 8:30 a.m. – 5 p.m. Monday through Friday EST. So let's begin by discussing the resources and services that will help you succeed during your time at Johns Hopkins.



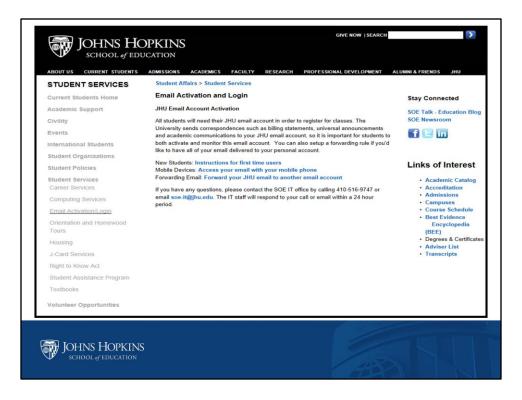
While you are taking courses at the School of Education, there are two very important web sites for you to know about. The first is the myJH site where you can access all online services such as ISIS Self Service site and the Electronic Learning Community or known as the ELC which is where you are viewing this presentation. The second website is the Current Student site which lists all our student services departments. Please note all the pages discussed in this presentation can be found in the SOE Websites tab in the bottom navigation of the Orientation site.



The myJH is where you set up your JHED account – JHED is an acronym for the Johns Hopkins Enterprise Directory. Your JHED account allows you to access all the online services that are password protective at JHU. If you are viewing this presentation, then you have already set up your JHED account.



On the myJH site, you have also been asked to activate your JHU email account. It's very important that you do this so you can receive timely information from the student service departments and your academic program. You will be receiving the Tuesday Announcements for Students and emails from your instructors, adviser, and academic program administrator. They will all use your JHU email to communicate with you. Your email icon is located on the left hand side of the page and is listed as Office 365.



There are instructions about how to activate your JHU email account on the Current Student site at www.students.education.jhu.edu. It's listed under Student Affairs and then click on the Student Services link. If you need additional help, you may contact the SOE IT office at 410-516-9747 or email soe-it@jhu.edu and they will respond within a 24 hour period.



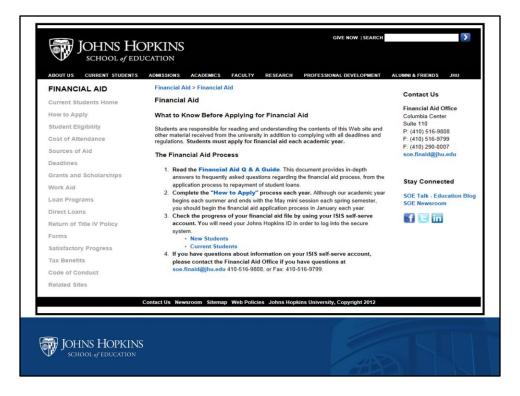
On the myJH site you will find ISIS Self Service. This is where you register for classes online, check your financial aid, check your grades after the semester ends, update your personal information, and pay your student bills.



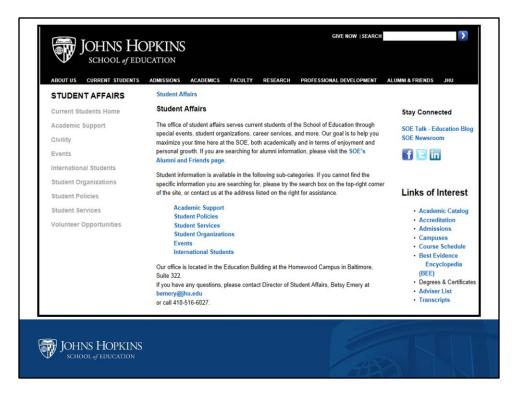
Another important site found on myJH is the Electronic Learning Community known as the ELC. You are viewing this presentation through the ELC. You will have an opportunity to learn the ELC features after this presentation. If you ever have any difficulties with the ELC, whether it's technical or you are seeing incorrect courses listed, please contact the technical support which is available 24/7 by calling 443-872-9265.



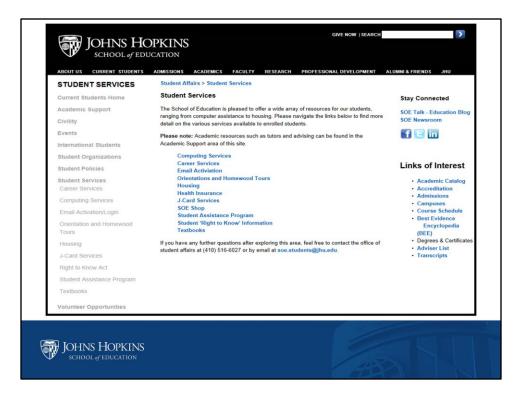
The Current Student site lists all our student services – registration, financial aid, payment which is student accounts, disability services, academic support, the academic catalog and student affairs which is my office.



Students who need financial aid must apply annually. Students should complete the FASFA online application using the School of Education code E00475. For additional financial aid requirements, please visit the Financial Aid webpage on the Current Student Site. If you have questions, please email soe.finaid@jhu.edu.



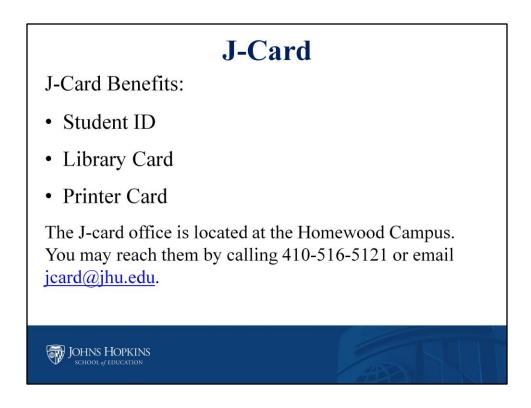
When you click on Student Affairs, you will find information about all our services and resources. Student organizations, events, international services, and student policies are listed. For our online students, if an event or workshop offers web viewing we will note that on the event listing. To read SOE and University Policies please click on the Student Policies link and review them. The SOE reminds students every year about the alcohol abuse and drug free work place policy at Johns Hopkins University.



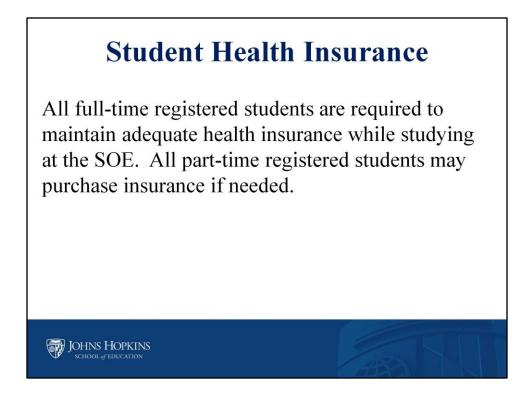
The student services web page lists many other important resources available to you. They include the textbook link and Career Services a free service for students and alumni. If you would like to set up an appointment with Career Services, please email <u>soe.careerservices@jhu.edu</u> or call 410-516-9734. If you still can't find a service that you are looking for, please email <u>soe.students@jhu.edu</u> and we will either send you the information you need or will provide you the contact information for someone who can assist you.



For those of you interested in social networking sites we have quite a few for you to consider joining. Our student blog, is called S-O-E Talk or as we say SOE Talk. We are always looking for student writers, so if you like blog writing please contact <u>soe.students@jhu.edu</u> and we will get you set up as a writer. We also have Facebook, LinkedIn and Twitter accounts. If you are interested in following any of these sites, please go to the SOE Social Networking tab in the bottom navigation of the Orientation site.



The J-card is your student ID card, library card, and printing card. If you are an online student and would like a J-card, please contact the J-card office. You may reach them by emailing <u>icard@jhu.edu</u>. When requesting a J-card to be mailed to you, please let them know you are an online student at the SOE and provide them with your Hopkins ID and mailing address. You can find your Hopkins ID in ISIS or by going to www.my.jh.edu and signing in with your JHED ID. Once you've signed into JHED, click the myProfile button on the left side bar and your Hopkins ID should be the first thing listed.



Student health insurance is available to both our part-time and full-time students while you are attending the SOE. If you would like information about the student health insurance, please email: soe.students@jhu.edu.



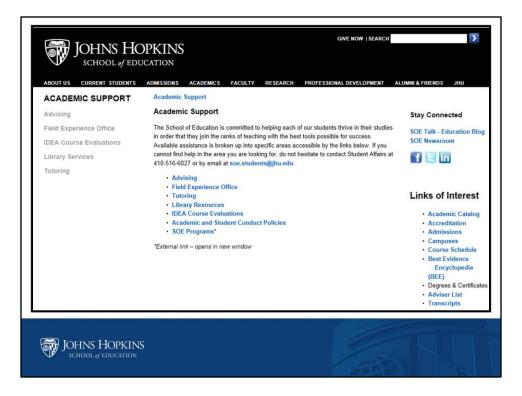
The Johns Hopkins Student Assistance Program, also known as JHSAP, is a free, confidential mental health counseling service for SOE students. For our online students, they can provide consultations to students to assist them with resources, education and information. They also provide webinars which are listed on their website. To learn more about their services, please visit their website at <u>www.ihsap.org</u> or call to make an appointment with a counselor at 443-287-7000. When making an appointment, please let them know you are a School of Education student.

	Academic Program Information				
Student Services		If you have questions regarding your course work or academic program, please access the website from the			
Academic Program Information	below o	r contact your academic coordinator listed on this pa	age.		
Academic Conduct	[	Program	Academic Coordinator	Email	
ELC	Ì	Teaching and Learning (MAT)	Jim Hooper	jhooper@jhu.edu	
Online Learning	_	Special Education	Lori Scott	lori.scott@jhu.edu	
Orientation Quiz	Ì	Reading, Technology, and Administration, Supervision, and Leadership	Jenna Ballard	jballard@jhu.edu	
		Interdisciplinary Studies (MS in Educational Studies)	Lori Scott	lori.scott@jhu.edu	
	Î	TFA (MS in Educational Studies)	Kathleen Erkert	kathleen.erkert@jhu.edu	
	[	Education in the Health Professions	Margaret Shamer	Margaret.Shamer@jhu.ed	
	[	Counseling and Human Development	Anna Fitzgibbon	afitzgibbon@jhu.edu	
	[	Doctoral Programs	Janet Mason	Janet.Mason@jhu.edu	
	ſ	Public Safety Leadership	Kelly Williams	kelly.williams@jhu.edu	

If you have questions regarding your course work or academic program, contact your academic coordinator found in the Academic Program Information tab in the left navigation of the Orientation site. You may also contact your adviser. Before you register for classes the first semester, please verify your course choices with your adviser or coordinator. If you don't know who your adviser is, please look at your admittance letter. Your adviser's name is always included in that letter. You may also feel free to contact: <u>soe.students@jhu.edu</u>.



If you have a disability and need learning accommodations, please contact our Disability Services Counselor, Jennifer Eddinger. Her phone number is 410-516-9734 and her email address is <u>soe.disabilityservices@jhu.edu</u>. To find out what forms need to be completed for accommodations, please go to the Current Student site and on the main page, on the left hand side, click on Disability Services. Please note, that our professors are not allowed to give any accommodations unless they are approved by the Disability Services office.



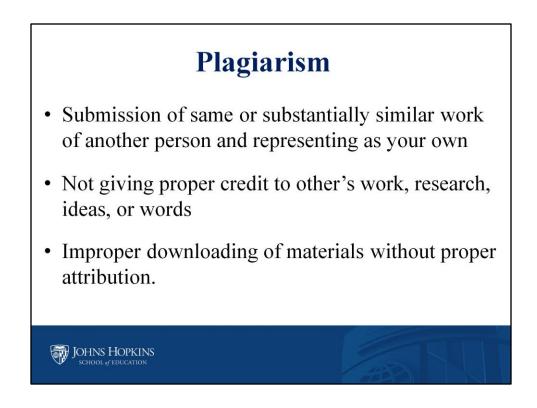
A very important web page for our students is the academic support page. This is where you will find information about the Office of Field Experience, tutoring and library resources which includes information about the APA style of writing, citations, and how to find research material for your coursework.

## **Academic Conduct Policies**

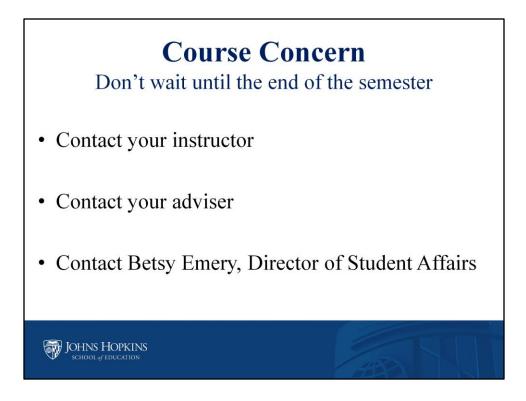
- Academic and Student Conduct Policies
- Plagiarism
- Reuse of assignments, unauthorized collaboration
- Improper use of the Internet
- Grade Appeal 30 days after course ends

JOHNS HOPKINS SCHOOL of EDUCATION

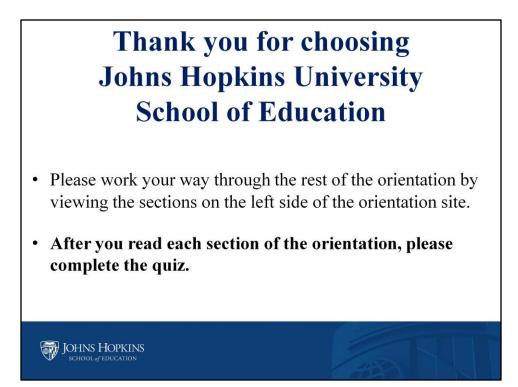
It's important to understand the academic and student conduct policies at the SOE. All school policies are listed on the Current Student site and in the online academic catalog. In the catalog under Registration, there is information about leave of absence, how to withdraw from courses, and more. Also, in the catalog under Academic Policies there's information about academic misconduct which includes plagiarism, improper use of internet, and much more. There is also information about our grade appeal process and academic probation. Please note there is a 30 day window to appeal a final course grade.



Since all students are using the internet, plagiarism has been on the rise in higher education. To protect yourself from plagiarism, make sure you cite all quotes, ideas, and words that are not your own in your papers and Power Point presentations. Our faculty use a variety of tools to check plagiarism and there are severe consequences for this academic misconduct.



And finally, important to note while you are taking your courses at the SOE, if you feel you are having difficulty with the assignments, please address this with your instructor immediately. You may also contact your adviser or me with your concerns. Do not wait until the end of the course to seek assistance. This needs to be addressed immediately, so we can help you solve your problem. Our goal is for you to have a successful academic career at the SOE. We are here to help you in any way we can.



We hope your time at Johns Hopkins University School of Education is an enriching and engaging experience. We want to thank you for choosing our school for your continued studies. Every fall we send a survey to all students asking how we are doing. Please complete the survey so we can improve our student services and resources. Please work your way through the rest of the orientation by viewing the sections on the left side of the Orientation site. After you read each section of the orientation, please complete the quiz. Thank you.