



# **Welcome to the Johns Hopkins University School of Education**

## **Student Services Presentation**



Hello and welcome to the Johns Hopkins University School of Education Student Services Presentation. Thank you so much for choosing the School of Education for your academic studies.

# **Betsy Emery**

## **Director of Student Affairs**

**410-516-6027**

[bemery@jhu.edu](mailto:bemery@jhu.edu)

3 campus locations:

- Homewood Campus – Education Building
- Columbia Center
- Montgomery County Campus



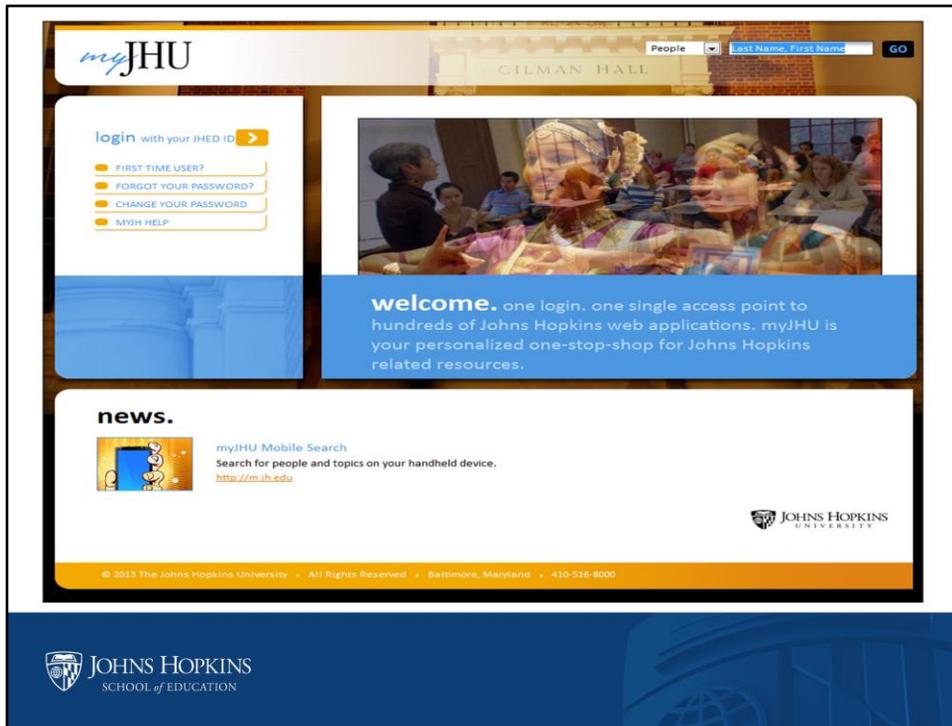
My name is Betsy Emery and I am the Director of Student Affairs at the School of Education or as we say, The S-O-E. Our school has three campus locations. One is in north Baltimore called the Homewood campus. That is where my office is located. And the other two locations are the Columbia Center and the Montgomery County Campus. If you ever have any questions about our services, please contact my office. My email address is [bemery@jhu.edu](mailto:bemery@jhu.edu) and my phone number is 410-516-6027. I travel to our three campuses during the week, so email is the best form of communication to reach me. My hours are 8:30 a.m. – 5 p.m. Monday through Friday. So let's begin by discussing the resources and services that will help you succeed during your time at Johns Hopkins.

## Important Sites to Bookmark:

- myJH Site: [my.jh.edu](http://my.jh.edu)
  - ISIS Self Service
    - Registration
    - Financial Aid
    - Billing (Payments)
  - Electronic Learning Community (ELC)
- Student Site: [students.education.jhu.edu](http://students.education.jhu.edu)



While you are taking courses at the School of Education, there are two very important web sites for you to know about. The first is the myJH site where you can access all online services such as ISIS Self Service site and the Electronic Learning Community or known as the ELC which is where you are viewing this presentation. The second website is the Current Student site which lists all our student services departments. I would like to take a moment to discuss these sites with you.



The myJH is where you set up your JHED account – JHED is an acronym for the Johns Hopkins Enterprise Directory. Your JHED account allows you to access all the online services that are password protective at JHU. If you are viewing this presentation, then you have already set up your JHED account.

The screenshot shows the myJHU portal interface. At the top, there is a navigation bar with the myJHU logo and links for HOME, LIBRARY, STAFF, and RESEARCH. A search bar is located on the right side of the navigation bar. Below the navigation bar, there is a welcome message and a link to report feedback. The main content area is divided into several sections: a 'JHU Daily Events' calendar for October 2013, a 'The HUB' section with news links, and a 'JHU Announcements' section listing various events and seminars. A Gartner logo is also visible at the bottom of the main content area.

On the myJH site, you have also been asked to activate your JHU email account. It's very important that you do this so you can receive timely information from the student service departments and your academic program. You will be receiving the Tuesday Announcements for Students, Quarterly newsletters, and emails from your instructors, adviser, and academic program administrator. They will all use your JHU email to communicate with you. Your email icon is located on the left hand side of the page and is listed as Office 365.

The screenshot shows the Johns Hopkins School of Education website. At the top, there is a navigation bar with the school's name and a search bar. Below the navigation bar, the 'STUDENT SERVICES' section is highlighted. The main content area is titled 'Email Activation and Login' and provides instructions for activating a JHU email account. It includes links for 'New Students: Instructions for first time users', 'Mobile Devices: Access your email with your mobile phone', and 'Forwarding Email: Forward your JHU email to another email account'. A contact information for the SOE IT office is also provided. On the right side, there are sections for 'Stay Connected' (with links to SOE Talk - Education Blog and SOE Newsroom) and 'Links of Interest' (with a list of various resources like Academic Catalog, Accreditation, Admissions, etc.).

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SCHOOL of EDUCATION

GIVE NOW | SEARCH

ABOUT US CURRENT STUDENTS ADMISSIONS ACADEMICS FACULTY RESEARCH PROFESSIONAL DEVELOPMENT ALUMNI & FRIENDS JHU

**STUDENT SERVICES** [Student Affairs > Student Services](#)

**Email Activation and Login**

**JHU Email Account Activation**

All students will need their JHU email account in order to register for classes. The University sends correspondences such as billing statements, universal announcements and academic communications to your JHU email account, so it is important for students to both activate and monitor this email account. You can also setup a forwarding rule if you'd like to have all of your email delivered to your personal account.

**New Students: [Instructions for first time users](#)**  
**Mobile Devices: [Access your email with your mobile phone](#)**  
**Forwarding Email: [Forward your JHU email to another email account](#)**

If you have any questions, please contact the SOE IT office by calling 410-516-9747 or email [soe-it@jhu.edu](mailto:soe-it@jhu.edu). The IT staff will respond to your call or email within a 24 hour period.

**Stay Connected**

[SOE Talk - Education Blog](#)  
[SOE Newsroom](#)

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**Links of Interest**

- [Academic Catalog](#)
- [Accreditation](#)
- [Admissions](#)
- [Campuses](#)
- [Course Schedule](#)
- [Best Evidence Encyclopedia \(BEE\)](#)
- [Degrees & Certificates](#)
- [Adviser List](#)
- [Transcripts](#)

Current Students Home  
 Academic Support  
 Civility  
 Events  
 International Students  
 Student Organizations  
 Student Policies  
 Student Services  
 Career Services  
 Computing Services  
[Email Activation/Login](#)  
 Orientation and Homewood Tours  
 Housing  
 J-Card Services  
 Right to Know Act  
 Student Assistance Program  
 Textbooks  
 Volunteer Opportunities

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There are instructions about how to activate your JHU email account the Current Student site at [www.students.education.jhu.edu](http://www.students.education.jhu.edu). It's listed under Student Affairs and then click on the Student Services link. If you need additional help, you may contact the SOE IT office at 410-516-9747 or email [it-soe@jhu.edu](mailto:it-soe@jhu.edu) and they will respond within a 24 hour period.

# ISIS Self Service

my.jh.edu



- Register for classes
- Check grades
- Update your personal info
- Pay online



On the myJH site you will find ISIS Self Service. This is where you register for classes online, check your financial aid, check your grades after the semester ends, update your personal information, and pay your student bills.

**JOHNS HOPKINS UNIVERSITY** **ISIS**  
Integrated Student Information System

**Welcome to ISIS!**

If you have a JHED username and password, please click the SIGN IN button to access ISIS using your JHED credentials. If you are a prospective student, your username will be the ISIS ID you entered when you created your account. You must have proper authorization to access your personal records. If you were redirected to this screen from the user creation process, please wait several seconds before clicking on the Sign In button.

**Important Security Note:** Once you are finished using the system, be sure to log out and close your browser to prevent unauthorized access to your data.

**Prospective Students:** If you are having issues logging in, please click [here](#) to reset your password

**SIGN IN**

**Need Help?**

- ▶ [Forgot your username or password?](#)
- ▶ [Browser requirements](#)
- ▶ [Whom do I contact for help?](#)
- ▶ [Thinking about applying to Johns Hopkins University?](#) Visit our [admissions site](#) for more information.
- ▶ [Class Search](#) (no sign in required)

These information services are provided by Johns Hopkins to assist in accomplishing its business and mission. The accuracy and integrity of the data being recorded by this means is of vital importance for institutional systems. Any student who violates this policy by entering false data, by disclosing security access such as passwords, or by deliberately attempting to misuse university (corporate) information system resources shall be subject to disciplinary action.

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Here's a snap shot of what ISIS looks like. When you click on the Sign In box, you will enter your JHED ID and password to get into this system.

# Electronic Learning Community (ELC)

my.jh.edu



- Platform used to deliver courses – face to face or online
- ELC features introduced in orientation site



Another important site found on myJH is the Electronic Learning Community known as the ELC. You are viewing this presentation on the ELC. The ELC is a platform used to deliver your courses whether face to face or online. To ensure you are most successful, it is important that you are familiar with all the features of the ELC. You will have an opportunity to learn these features after this presentation. If you ever have any difficulties with the ELC, whether it's technical or you are seeing incorrect courses listed, please contact the technical support which is available 24/7 by calling 443-872-9265.

## Student Service Site

<http://students.education.jhu.edu/>

- All student services are listed
- Registration, Pay Bills, Financial Aid
- Student Affairs, Academic Support



The second website that is extremely useful while you are a student at Johns Hopkins School of Education is the Current Student site.

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# Ranked #2

U.S. News and World Report's  
Best Graduate Schools of Education

**CURRENT STUDENTS**

**Student Affairs**  
Registration  
Financial Aid  
Payments  
Disability Services  
Forms  
Academic Support  
Academic Catalog  
Electronic Learning  
Community (ELC)

At the School of Education, we are committed to helping our students get the most out of their time here through educational engagement and personal enrichment opportunities. Below, you'll find links to various points of interest for current students, from registration and financial aid assistance to opportunities for tutoring and events around all three of our campuses.

Many links will take you to our student portal at [my.johnshopkins.edu](http://my.johnshopkins.edu) and to the ISIS system for registration and payments. If you have not yet registered your JHED ID and password, you must do so to access these tools. Instructions for that process are available [here](#).

Please use the navigation links on the left to find the student information you are looking for. If you are having difficulty finding something, please email website specialist Sean Burns at [sean.burns@jhu.edu](mailto:sean.burns@jhu.edu) for assistance.

[Click here for consumer information for prospective and current students pursuant to the Student Right to Know Act](#)

**Student Newsletter**

**Stay Connected**

[SOE Talk - Education Blog](#)  
[SOE Newsroom](#)

[f](#) [t](#) [in](#)

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This is what it looks like. All our student services are listed on this web site – registration, financial aid, payment which is student accounts, disability services, academic support, the academic catalog and student affairs which is my office.



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ABOUT US
CURRENT STUDENTS
ADMISSIONS
ACADEMICS
FACULTY
RESEARCH
PROFESSIONAL DEVELOPMENT
ALUMNI & FRIENDS
JHU

**FINANCIAL AID**

- Current Students Home
- How to Apply
- Student Eligibility
- Cost of Attendance
- Sources of Aid
- Deadlines
- Grants and Scholarships
- Work Aid
- Loan Programs
- Direct Loans
- Return of Title IV Policy
- Forms
- Satisfactory Progress
- Tax Benefits
- Code of Conduct
- Related Sites

[Financial Aid > Financial Aid](#)

**Financial Aid**

**What to Know Before Applying for Financial Aid**

Students are responsible for reading and understanding the contents of this Web site and other material received from the university in addition to complying with all deadlines and regulations. Students must apply for financial aid each academic year.

**The Financial Aid Process**

1. Read the [Financial Aid Q & A Guide](#). This document provides in-depth answers to frequently asked questions regarding the financial aid process, from the application process to repayment of student loans.
2. Complete the **"How to Apply"** process each year. Although our academic year begins each summer and ends with the May mini session each spring semester, you should begin the financial aid application process in January each year.
3. Check the progress of your financial aid file by using your ISIS self-serve account. You will need your Johns Hopkins ID in order to log into the secure system.
  - [New Students](#)
  - [Current Students](#)
4. If you have questions about information on your ISIS self-serve account, please contact the Financial Aid Office if you have questions at [soe.finaid@jhu.edu](mailto:soe.finaid@jhu.edu) 410-516-9808, or Fax: 410-516-9799.

**Contact Us**

**Financial Aid Office**  
 Columbia Center  
 Suite 110  
 P: (410) 516-9808  
 F: (410) 516-9799  
 E: (410) 290-0007  
[soe.finaid@jhu.edu](mailto:soe.finaid@jhu.edu)

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Students who need financial aid must apply annually. Students should complete the FASFA online application using the School of Education code E00475. For additional financial aid requirements, please visit the Financial Aid webpage on the Current Student Site. If you have questions, please email [soe.finaid@jhu.edu](mailto:soe.finaid@jhu.edu).

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**STUDENT AFFAIRS**

Current Students Home  
Academic Support  
Civility  
Events  
International Students  
Student Organizations  
Student Policies  
Student Services  
Volunteer Opportunities

**Student Affairs**

The office of student affairs serves current students of the School of Education through special events, student organizations, career services, and more. Our goal is to help you maximize your time here at the SOE, both academically and in terms of enjoyment and personal growth. If you are searching for alumni information, please visit the [SOE's Alumni and Friends page](#).

Student information is available in the following sub-categories. If you cannot find the specific information you are searching for, please try the search box on the top-right corner of the site, or contact us at the address listed on the right for assistance.

[Academic Support](#)  
[Student Policies](#)  
[Student Services](#)  
[Student Organizations](#)  
[Events](#)  
[International Students](#)

Our office is located in the Education Building at the Homewood Campus in Baltimore, Suite 322.  
If you have any questions, please contact Director of Student Affairs, Betsy Emery at [bemery@jhu.edu](mailto:bemery@jhu.edu) or call 410-516-6027.

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**Links of Interest**

- [Academic Catalog](#)
- [Accreditation](#)
- [Admissions](#)
- [Campuses](#)
- [Course Schedule](#)
- [Best Evidence Encyclopedia \(BEE\)](#)
- [Degrees & Certificates](#)
- [Adviser List](#)
- [Transcripts](#)

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When you click on Student Affairs, you will find information about all our services and resources. Student organizations, events, international services, and student policies are listed. For our online students, if an event or workshop offers web viewing we will note that on the event listing.

|  |  |   |
|--|--|---|
| <p>SOE Catalog Home</p> <p>Introduction</p> <p>Academic Year Calendar</p> <p>Admission, Registration and Finances</p> <p>Academic Policies</p> <p>Grading System and Academic Records</p> <p>Academic Standards</p> <p>Graduation</p> <p>Academic and Student Conduct Policies</p> <p><u>University Policies</u></p> <p>Degree and Certificate Programs</p> <p>School of Education Faculty</p> <p>Division of Public Safety Leadership</p> | <p><b>University Policies</b></p> <p>Below is a select listing of university policies relevant to students. For a complete listing of Johns Hopkins University policies, please refer to <a href="http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies">http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies</a>.</p> <p><b>University Statement on Equal Opportunity</b> – <a href="http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/equal_opportunity/">http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/equal_opportunity/</a></p> <p><b>Statement on Diversity &amp; Inclusion</b> – <a href="http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/diversity/">http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/diversity/</a></p> <p><b>Principles for Ensuring Equity, Civility and Respect for All</b> – <a href="http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/equity/">http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/equity/</a></p> <p><b>Procedures on Discrimination Complaints</b> – <a href="http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/discrimination/">http://webapps.jhu.edu/jhuniverse/administration/minutes_policies_reports/policies/discrimination/</a></p> <p><b>Anti-Harassment Policy</b> – <a href="http://web.jhu.edu/administration/jhuoie/equity_compliance/equity_compliance_docs/anti_harassment_policy_12.3.2012.pdf">http://web.jhu.edu/administration/jhuoie/equity_compliance/equity_compliance_docs/anti_harassment_policy_12.3.2012.pdf</a></p> <p><b>Policy on Sexual Assault and Procedures</b> – <a href="http://hrmt.jhu.edu/pol-man/Documents/Sexual_Assault_Policy_040511.docx">http://hrmt.jhu.edu/pol-man/Documents/Sexual_Assault_Policy_040511.docx</a></p> <p><b>Policy on Alcohol Abuse and Drug-Free Workplace</b> – <a href="http://hrmt.jhu.edu/pol-man/appendices/sectionE.cfm">http://hrmt.jhu.edu/pol-man/appendices/sectionE.cfm</a></p> | <p><b>Stay Connected</b></p> <p>SOE Talk - Education Blog<br/>SOE Newsroom</p> <p>  </p> <p><b>Links of Interest</b></p> <ul style="list-style-type: none"> <li>• Academic Catalog</li> <li>• Accreditation</li> <li>• Admissions</li> <li>• Campuses</li> <li>• Course Schedule</li> <li>• Best Evidence Encyclopedia (BEE)</li> <li>• Degrees &amp; Certificates</li> <li>• Adviser List</li> <li>• Transcripts</li> </ul> |
|--|--|---|



When you are on the student policies page, please click on the University Policies link and review them.

The SOE reminds students every year about the alcohol abuse and drug free work place policy at Johns Hopkins University.

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ABOUT US | CURRENT STUDENTS | ADMISSIONS | ACADEMICS | FACULTY | RESEARCH | PROFESSIONAL DEVELOPMENT | ALUMNI & FRIENDS | JHU

**STUDENT SERVICES**

Current Students Home

Academic Support

Civility

Events

International Students

Student Organizations

Student Policies

Student Services

Career Services

Computing Services

Email Activation/Login

Orientation and Homewood Tours

Housing

J-Card Services

Right to Know Act

Student Assistance Program

Textbooks

Volunteer Opportunities

[Student Affairs > Student Services](#)

**Student Services**

The School of Education is pleased to offer a wide array of resources for our students, ranging from computer assistance to housing. Please navigate the links below to find more detail on the various services available to enrolled students.

**Please note:** Academic resources such as tutors and advising can be found in the Academic Support area of this site.

[Computing Services](#)

[Career Services](#)

[Email Activation](#)

[Orientations and Homewood Tours](#)

[Housing](#)

[Health Insurance](#)

[J-Card Services](#)

[SOE Shop](#)

[Student Assistance Program](#)

[Student 'Right to Know' Information](#)

[Textbooks](#)

If you have any further questions after exploring this area, feel free to contact the office of student affairs at (410) 516-6027 or by email at [soe.students@jhu.edu](mailto:soe.students@jhu.edu).

**Stay Connected**

[SOE Talk - Education Blog](#)

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**Links of Interest**

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- [Transcripts](#)

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The student services web page lists many other important resources available to you. They include the textbook link, the Johns Hopkins Student Assistance Program, which is our free mental health counseling service and much more. If you still can't find what you are looking for, please send me an email at [bemery@jhu.edu](mailto:bemery@jhu.edu) and I will either send you the information you need or will provide you the contact information for someone who can assist you.

## J-Card

### J-Card Benefits:

- Student ID
- Library Card
- Printer Card

The J-card office is located at the Homewood Campus. You may reach them by calling 410-516-5121 or email [jcard@jhu.edu](mailto:jcard@jhu.edu).



The J-card is your student ID card and your library card. Students attending classes in person need their ID to enter buildings at the Homewood Campus. You can also use this card for the printers. You just have to go to a machine and add money to the card. You can do this at all the SOE campuses. If you are an online student and would like a J-card, please contact the J-card office. You may reach them by emailing [jcard@jhu.edu](mailto:jcard@jhu.edu). When requesting a J-card to be mailed to you, please let them know you are an online student at the SOE and provide them with your Hopkins ID and mailing address. You can find your Hopkins ID in ISIS or by going to [www.my.jh.edu](http://www.my.jh.edu) and signing into with your JHED ID. Once you've signed into JHED, click the myProfile button on the left side bar and your Hopkins ID should be the first thing listed. Please note, that many retail establishments will offer a student discount. Your J-card is proof that you are a current student.

## Aetna Student Health Insurance

All full-time registered students are required to maintain adequate health insurance while studying at the SOE. All part-time registered students may purchase insurance if needed.

- **Fall enrollment deadline 9/15**
- **Spring enrollment deadline 2/15**



Aetna Student health insurance is available to both our part-time and full-time students while you are attending the SOE. The fall enrollment deadline date is September 15. Aetna will not accept any enrollments after that date. If you are starting your program in the spring semester, the deadline date for enrollment is February 15. If you are starting your program in the summer, I will send you an email on your JHU email account about how to enroll in the Aetna Student Health Plan. To learn more about the insurance plan or to enroll, please visit their website at [www.aetnastudenthealth.com/](http://www.aetnastudenthealth.com/). If you have any questions, please email me at [bemery@jhu.edu](mailto:bemery@jhu.edu).

Home | Contact Us

JOHNS HOPKINS UNIVERSITY | Johns Hopkins Student Assistance Program

Services | Locations & Hours | Our Counselors | Self Help Resources | Help a Student | Events

## We Help You Manage Life Challenges and Enhance Emotional Wellbeing.

The Johns Hopkins Student Assistance Program (JHSAP) is a life management resource that can help you identify and manage challenging issues in healthy ways. Getting help is free, convenient, and [confidential](#).

### FREE Services at JHSAP:

- 
**Short-Term Counseling:**  
 JHSAP offers identification and assessment of personal, family, and school/work-related issues, brief counseling and consultation, and referrals to appropriate and accessible services and resources.
- 
**Crisis Response:**  
 A JHSAP counselor can meet with a small group of students or department to help process the emotional consequences of a crisis and provide resources to help everyone move forward.
- 
**Healthy Relationship Support:**  
 We offer support and guidance that will enhance the trust, respect, and communication between you and your partner. We also problem-solve and help create a plan for managing your reactions to difficult relationships.
- 
**School Life Coaching:**  
 A JHSAP counselor can support academic and professional development by providing information on topics such as study skills, stress management, school-life balance, and financial management.

**Talk to Someone Now**  
 443-287-7000  
 Toll Free: 866-764-2317  
 In case of an emergency, call 911.

**Make an Appointment** >  
**Sign Up for Emails** >  
**Register for an Event** >

**Events**   
 No records

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The Johns Hopkins Student Assistance Program, also known as JHSAP, is a free, confidential mental health counseling service for School of Education students. Balancing the demands of school, work, and family can be overwhelming. The JHSAP counselors will assist students with time management and studying skills, stress and anxiety, and more serious concerns such as depression and relationship issues. For our online students, they can provide consultations to students to assist them with resources, education and information. They also provide webinars which are listed on their website. To learn more about their services, please visit their website at [www.jhsap.org](http://www.jhsap.org) or call to make an appointment with a counselor at 443-287-7000. When making an appointment, please let them know you are a School of Education student.

# Course Schedule

## Registration and Academic Questions

**Teaching and Learning Programs** include MAT, MS in Educational Studies & Reading, Certificates

- Academic Coordinator is Jim Hooper, [jhooper@jhu.edu](mailto:jhooper@jhu.edu)
- TFA coordinator is Kathleen Erkert, [kathleen.erkert@jhu.edu](mailto:kathleen.erkert@jhu.edu)

**Special Education Programs** include MS in Special Education, Certificates

- Academic Coordinator is Lori Scott, [lori.scott@jhu.edu](mailto:lori.scott@jhu.edu)

**Administration, Supervision, and Leadership Programs** include MS in Education, Certificates

- Academic Coordinator is Jenna Ballard, [jballard@jhu.edu](mailto:jballard@jhu.edu)

**Counseling and Human Development Programs** include MS in Counseling, Certificates

- Academic Coordinator is Anna Fitzgibbon, [afitzgibbon@jhu.edu](mailto:afitzgibbon@jhu.edu)

**Public Safety Leadership Programs** include BS & MS in Management, MS in Intelligence Analysis

- Academic Coordinator is Liesl McNeal, [lmcneal@jhu.edu](mailto:lmcneal@jhu.edu)

**Doctoral Programs**

- Academic Coordinator is Janet Mason, [jmason@jhu.edu](mailto:jmason@jhu.edu)



If you have questions regarding your course work or academic program, please contact your academic coordinator listed on this page. You may also contact your adviser. Before you register for classes the first semester, please verify your course choices with your adviser or coordinator. If you don't know who your adviser is, please look at your admittance letter. Your adviser's name is always included in that letter. You may also feel free to contact me at [bemery@jhu.edu](mailto:bemery@jhu.edu).

## Disability Services

### Learning Accommodations

- Please contact the Disability Services counselor at least four weeks prior to the beginning of the first class meeting.
- You may request accommodations after the semester has started, but please allow at least two weeks for processing.
- SOE students should contact Jenny Eddinger at: phone: 410-516-9734 fax: 410-516-9922, or email: [soe.disabilityservices@jhu.edu](mailto:soe.disabilityservices@jhu.edu).
- Go to the Current Student Site for more information:  
<http://www.students.education.jhu.edu/disability/>



If you have a disability and need learning accommodations, please contact our Disability Services Counselor, Jennifer Eddinger. Her phone number is 410-516-9734 and her email address is [soe.disabilityservices@jhu.edu](mailto:soe.disabilityservices@jhu.edu). To find out what forms need to be completed for accommodations, please go to the Current Student site and on the main page, on the left hand side, click on Disability Services. Please note, that our professors are not allowed to give any accommodations unless they are approved by the Disability Services office.

The screenshot shows the Career Services page on the Johns Hopkins School of Education website. The page has a dark blue header with the school's logo and name, and a navigation menu. The main content area is divided into three columns. The left column contains a list of links for various student services. The middle column features the 'Career Services' section, which includes a description of the school's assistance, a list of job categories, and contact information for Jenny Eddinger. The right column has a 'Contact Us' section with the same contact details and a 'Stay Connected' section with social media links.

**JOHNS HOPKINS SCHOOL of EDUCATION**

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**CAREER SERVICES** [Student Affairs > Student Services > Career Services](#)

Current Students Home  
Academic Support  
Civility  
Events  
International Students  
Student Organizations  
Student Policies  
Student Services  
Career Services  
Computing Services  
Email Activation/Login  
Orientation and Homewood  
Tours  
Housing  
J-Card Services  
Right to Know Act  
Student Assistance Program  
Textbooks  
Volunteer Opportunities

**Career Services**

The School of Education assists students and alumni in finding of the perfect job to advance their career. We post relevant job descriptions to this area of our website whenever they become available, sorted into several sub-categories.

In addition to the groupings listed below, search Johns Hopkins University Employment Opportunities [here](#), student opportunities at Carey Business School [here](#) and join the SOE's [Linked In](#), [Facebook](#) and [Twitter](#) followings for more information as jobs and other opportunities are posted.

[Full-Time Jobs](#)  
[Part-Time and Seasonal Jobs](#)  
[Internships](#)  
[Fellowships](#)  
[Career Fairs](#)  
[Career Resource Websites](#)  
[Education, Counseling and Public Safety Resume Samples](#)

*If you have a job, internship or fellowship opportunity you would like listed on this site, please email us at [soe.students@jhu.edu](mailto:soe.students@jhu.edu).*

**Contact Us**

Career Services Office  
Jennifer Eddinger, Career Counselor  
P: (410) 516-9734  
F: (410) 516-9922  
[soe.students@jhu.edu](mailto:soe.students@jhu.edu)

**Stay Connected**

[SOE Talk - Education Blog](#)  
[SOE Newsroom](#)

[f](#) [t](#) [in](#)

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Jenny Eddinger is also the career counselor at the School of Education. She offers free career counseling for students and alumni. She will assist you with your resume, cover letter, and will provide mock interviews to prepare you for that next interview. She posts employment opportunities on the Current Student website and presents career workshops for students and alumni. If you would like to set up an appointment with Jenny, please email [soe.students@jhu.edu](mailto:soe.students@jhu.edu) or call 410-516-9734. She will conduct both personal and phone appointments.

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**ACADEMIC SUPPORT**

Advising  
Field Experience Office  
IDEA Course Evaluations  
Library Services  
Tutoring

**Academic Support**

The School of Education is committed to helping each of our students thrive in their studies in order that they join the ranks of teaching with the best tools possible for success. Available assistance is broken up into specific areas accessible by the links below. If you cannot find help in the area you are looking for, do not hesitate to contact Student Affairs at 410-516-6027 or by email at [soe.students@jhu.edu](mailto:soe.students@jhu.edu).

- [Advising](#)
- [Field Experience Office](#)
- [Tutoring](#)
- [Library Resources](#)
- [IDEA Course Evaluations](#)
- [Academic and Student Conduct Policies](#)
- [SOE Programs\\*](#)

\*External link – opens in new window

**Stay Connected**

[SOE Talk - Education Blog](#)  
[SOE Newsroom](#)

[f](#) [t](#) [in](#)

**Links of Interest**

- [Academic Catalog](#)
- [Accreditation](#)
- [Admissions](#)
- [Campuses](#)
- [Course Schedule](#)
- [Best Evidence Encyclopedia \(BEE\)](#)
- [Degrees & Certificates](#)
- [Adviser List](#)
- [Transcripts](#)

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And probably the important web page for our students is the academic support page. This is where you will find information about the Office of Field Experience, tutoring and library resources which includes information about the APA style of writing, citations, and how to find research material for your coursework.

# Library Services

Learn about accessing online databases

## **Columbia Center**

Mr. Michael Houck, [michael.houck@jhu.edu](mailto:michael.houck@jhu.edu),  
410-516-9709

## **Education Building Baltimore**

Ms. Tahirah Akbar-Williams, [takbarw1@jhu.edu](mailto:takbarw1@jhu.edu),  
410-516-4939

## **Montgomery County Campus**

Ms. Sharon Morris, [smorris@jhu.edu](mailto:smorris@jhu.edu),  
301-294-7030



The librarians will assist you with navigating the thousands of databases available to you. They will also help you with your research and will show you how to find the articles, books, and journals you need. Please contact them anytime with questions or assistance.

## JHU Field Experience Office

- The Field Experience Office coordinates the internship and practicum placements for students participating in the following programs: Teaching and Learning, Special Education, Counseling and Human Development, and School Administration and Supervision
- Your faculty advisor will let you know if your program of study requires a field experience, and discuss the best timing for placement. The field experience process begins one term prior to placement.
- Visit the field experience page for more information.



The Field Experience Office coordinates internship and practicum placements for student in Teaching and Learning, Special Ed, Counseling, and the School Administration and Supervision programs. Your advisers will let you know when it's time to contact that office.

## SOE Social Networking

- [www.soetalk.com](http://www.soetalk.com) (blog)
- [www.facebook.com/JHUeducation](http://www.facebook.com/JHUeducation)
- [www.linkedin.com](http://www.linkedin.com)
- [www.Twitter.com/JHUeducation](http://www.Twitter.com/JHUeducation)



For those of you interested in social networking sites we have quite a few for you to consider joining. Our student blog, is called S-O-E Talk or as we say SOE Talk. We are always looking for student writers, so if you like blog writing please contact [soe.students@jhu.edu](mailto:soe.students@jhu.edu) and we will get you set up as a writer. We also have Facebook, LinkedIn and Twitter accounts. If you are interested in following any of these sites, just click on the link and log in.

## Academic Policies

- Academic and Student Conduct Policies
- Plagiarism
- Reuse of assignments, unauthorized collaboration
- Improper use of the Internet
- Grade Appeal – 30 days after course ends



It's important to understand the academic and student conduct policies at the School of Education. All school policies are listed on the Current Student site and in the online academic catalog. In the catalog under Registration, there is information about leave of absence, how to withdraw from courses, and more. Also, in the catalog under Academic Policies there's information about academic misconduct which includes plagiarism, improper use of internet, and much more. There is also information about our grade appeal process and academic probation. Please note there is a 30 day window to appeal a final course grade.

# Plagiarism

- Submission of same or substantially similar work of another person and representing as your own
- Not giving proper credit to other's work, research, ideas, or words
- Improper downloading of materials without proper attribution.



Since all students are using the internet, plagiarism has been on the rise in higher education. To protect yourself from plagiarism, make sure you cite all quotes, ideas, and words that are not your own in your papers and Power Point presentations. Our faculty use a variety of tools to check plagiarism and there are severe consequences for this academic misconduct.

## Course Concern

Don't wait until the end of the semester

- Contact your instructor
- Contact your adviser
- Contact Betsy Emery, Director of Student Affairs



And finally, important to note while you are taking your courses at the School of Education, if you feel you are having difficulty with the assignments, please address this with your instructor immediately. You may also contact your adviser or me with your concerns. Do not wait until the end of the course to seek assistance. This needs to be addressed immediately, so we can help you solve your problem. Our goal is for you to have a successful academic career at the SOE. We are here to help you in any way we can.

# Thank you for choosing Johns Hopkins University School of Education

- If you would like a copy of this PowerPoint, you can download it from the ELC Orientation page by going to the Student Services Presentation.
- Please work your way through the rest of the orientation by viewing the sections on the left side of the orientation site.
- **After you read each section of the orientation, please complete the quiz.**



We hope your time at Johns Hopkins University School of Education is an enriching and engaging experience. We want to thank you for choosing our school for your continued studies. Every fall we send a survey to all students asking how we are doing. Please complete the survey so we can improve our student services and resources. If you would like to receive a copy of this Power Point, please download it from the ELC Student Services Presentation home page. Please work your way through the rest of the orientation by viewing the sections on the left side of the orientation site. After you read each section of the orientation, please complete the quiz.

Thank you.